



**CITIZENS' BOND OVERSIGHT COMMITTEE  
 MINUTES OF THE REGULAR MEETING  
 Monday, July 11, 2011**

The Citizens' Bond Oversight Committee meeting for the Grossmont-Cuyamaca Community College District was held on Monday, July 11, 2011 6:00 p.m., at Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, CA 92020

Members Present: Ron Asbury, Paul Botte, Jacqueline Luis, Ron Oberndorfer, Pablo Perez, Glenice Stainbrook, Emilie Zouhar

Members Absent: 0

Current Vacancy: 4

Others Present: Ken McCormack, Sue Rearic, Jim Davies, Rosie Ibarra

**Call to Order**

Chairman Ron Asbury called the meeting to order at 6:11 p.m.

**Pledge of Allegiance**

Chairman Asbury led the Pledge of Allegiance.

**Roll Call and Introductions**

Chairman Asbury asked Mr. Jim Davies to call roll.

**Public Comments**

Chairman Asbury asked if there were any public comments. There were no public comments.

**1. Approval of Meeting Minutes**

Chairman Asbury asked if anyone had any questions or comments on the April 11, 2011 meeting minutes. There were no questions or comments.

**MOTION:** Motion to approve meeting minutes dated April 11, 2011. The motion passed unanimously.

**OLD BUSINESS**

Chairman Asbury asked Ms. Sue Rearic to report. Ms. Rearic stated that at the last meeting the subject came up on two reports. One is providing a more detailed report on the financials; this report was emailed to all and is included in the agenda for this meeting. There was also inquiry on a report that is presented on another Oversight Committee. Mr. Davies has put a report together that will be on this agenda as well.

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Public Comments**

**Meeting Minutes**

**CHAIRMAN REPORT**

**2. Report from Chair**

Chairman Asbury stated he would like to honor four of the CBOC members who have now termed out. The four members include Sharon Bullard, George Hawkins, Ken McCormack, and Joseph Powell. Mr. McCormack was presented with his certificate of service award. The other past member's certificates will be mailed directly. Mrs. Rearic announced that all CBOC members are invited to attend the Governing Board meeting on August 16 to celebrate and thank the entire CBOC as well as outgoing CBOC members for all their good work.

Mr. Asbury also noted that Sharon Bullard had served as the past Vice Chair of the CBOC. After a brief discussion, it was recommended Mr. Rob Oberndorfer take the position of Vice Chair of the CBOC.

**MOTION:** Motion to approve Mr. Ron Oberndorfer as Vice Chair of the CBOC. The motion passed unanimously with the abstention of Mr. Oberndorfer.

**SUB-COMMITTEE REPORTS**

**3. Audit Report**

Chairman Asbury asked Ms. Rearic to report. Ms. Rearic stated the Auditors have begun their work and an Audit Sub-committee meeting will be scheduled soon. At the Audit Sub-committee meeting it will be discussed whether a Third Party Review will be done this year. Ms. Rearic stated the District does a Performance Audit and Financial Audit, the CBOC Audit Sub-committee decides if they would also like to do a Third Party Performance Review. The last Third Party Performance Review was done in December 2009 for the 2009 year including projects completed in prior years. Chairman Asbury asked if there were any questions. Mr. Paul Botte asked how much the Third Party Performance Review cost. Ms. Rearic stated she will get back to the CBOC with the answer to this question, although it has been in the past around \$4,000 to about \$7,000.

**4. Communications Report**

Chairman Asbury stated there is nothing to report for the Communications Sub-committee. However, the District asked him to present on May 5<sup>th</sup> to the East County Economic Development Council (ECEDC). Dr. Cindy Miles and Dr. Sunita Cooke were present, along with other educators around the County. Chairman Asbury spoke to the group on May 5<sup>th</sup> on what CBOC does, history, role and responsibilities of the CBOC.

**5. Construction Report**

Chairman Asbury stated the Construction Sub-committee met on June 13<sup>th</sup>. Chairman Asbury gave a brief description of the meeting and passed around progress photos of the interior of the buildings. These projects are remodels; and Chairman Asbury is impressed how well the buildings have held up over the years.

**Report from Chair**

**Audit - Ron Oberndorfer**

**Communications – Ron Asbury**

**Construction – Ron Asbury**

**NEW BUSINESS**

**6. Quarterly Fiscal Report**

Ms. Rearic stated the Quarterly Fiscal Report is presented along with an added report. The added report is a detailed Prop R expenditure to date reflecting the total bond allocations. The first Expenditure Report shows the cost center and current status. The added report shows original bond amount of \$227 million; Ms. Rearic reviewed the bond amounts with the CBOC and how the funds were expended. Chairman Asbury asked if anything includes matching funds. Ms. Rearic stated the Report presented is all Prop R, no matching funds. However, the other Report the group will go over includes all resources.

Mr. Jim Davies went over the second Report with the CBOC. The Project Summary Data Report is a colored, one-page report showing project descriptions and status by color. This Report shows the project budget, construction, approved change orders, and percentage completed. Mr. Davies explained the Report in detail, and went over several projects. Mr. Ron Oberndorfer asked what the negative amounts under the change order column are. Mr. Davies explained that it could have been a negative change order, which is money back to the College. There was some discussion on this Report.

**MOTION:** Motion to accept the Expenditure Certification report ending June 30, 2011. The motion passed unanimously.

**7. Semi-Annual Report**

Mr. Davies went over the PowerPoint presentation. The presentation covers the past six months, January through June 2011; and looks forward to the next six months. Mr. Davies went over current projects, projects completed, Executive Dashboard, Labor Compliance, and progress photos. Mr. Davies stated that projects will be substantially completed over the next six months. There was some questions regarding the presentation; and discussion regarding Labor Compliance. Ms. Rearic asked if the CBOC wants the PowerPoint presentation uploaded on-line. The CBOC decided if it can be uploaded to the website by PDF, they would like that. Mr. Oberndorfer asked who is paying the interest on the bonds. Ms. Rearic stated the interest is all rolled into the total estimates for the bond payments; it is funded by the taxpayers.

Chairman Asbury thanked Mr. Davies and Ms. Rearic for all the information.

**8. Closing Comments**

The CBOC discussed and commented on the meeting locations, Grossmont College and Cuyamaca College meeting rooms. It was decided to meet at Cuyamaca College in the Learning Resource Center (LRC) for the next meeting.

There were no further comments.

**9. Next Meeting Date and Time**

**Report from Sue Rearic**

**Report from Jim Davies**

**Comments from CBOC members**

Next Meeting – October 10, 2011, 6:00 p.m.

Cuyamaca College – Learning Resource Center (LRC)

**10. Adjournment**

Chairman Asbury adjourned the meeting at 7:45 p.m.

Respectfully submitted,

**Adjournment**

Mr. Ron Asbury, Chairman for the CBOC; Sue Rearic, Vice Chancellor-Business Services and Representative of the Governing Board; and Jim Davies, Gafcon.

(Note to Readers: All documents can be found on the Web: [www.gcccd.edu](http://www.gcccd.edu) click on construction news, and CBOC, then click on date of CBOC meeting to access supporting materials).